Frequently Asked Questions for the Nurse Internship
University Hospitals welcomes motivated nursing students into the Nurse Internship at both our community hospitals and main campus, University Hospitals Cleveland Medical Center which offers five world-renowned specialties. We are pleased that you are considering University Hospitals (UH) as a place to enrich your nursing skills. We are confident that a summer spent with us will be one of professional growth and satisfaction!

What is the UH Nurse Internship?
The Nurse Internship is a 10-week, temporary, paid summer position that provides nursing students the opportunity to work with a highly skilled RN preceptor in a supportive learning environment. The program assists the Nurse Intern to improve communication, critical thinking, clinical, and time management skills while increasing self-confidence and clinical competence.

Students hired as an intern are required to enroll in an online course offered by their school (Kent State University, Cleveland State University, Ursuline College, Notre Dame College, and Case Western Reserve University). The class consists of online and/or seminar activities. The course concentrates on formation of the professional nurse identity and other important topics in the clinical environment such as communication, delegation, teamwork, prevention bundles, etc. There are no tests or papers and the grade is dependent on participation and meeting professional standards.

Nurse Internship Benefits
- Work one-on-one with a RN, performing the duties of the professional nurse
- Increased proficiency in performing assessments, medication administration, documentation, and clinical reasoning
- Develop time management and organizational skills necessary as a professional nurse
- Improve communication skills with patient/families and care team members
- Grow in understanding the role of the professional nurse
- Receive PRIORITY job placement upon graduation

What are the Qualifications for Nursing Internship program?
Qualified applicants:
- Bachelors of Science in Nursing (BSN) student - successful completion of Junior year of an accredited Bachelors of Science in Nursing (BSN) program and currently enrolled in good standing
- Cumulative GPA of 3.0 or higher
- AHA BLS certification for healthcare provider current through September of current year
- Commit to work the entire 10-week program and work all shifts and days/weekends
- Satisfactory completion of a pre-employment physical, immunization, and relevant background checks

What is the Application / Selection Process?
There are TWO mandatory steps in the application process:
• Expression of interest on the UH Career Site
  - And -
• Completion and submission of the Application
  o All completed applications should be submitted electronically to
    lauren.revock@uhhospitals.org ATTN: 2020 Nurse Intern Application

Failure to complete both steps may result in non-participation in the Nurse Internship Program. Interested students will be given the opportunity to indicate their top three location/specialty choices in which to fulfill their Nurse Internship. Nurse Interns are placed across the participating UH entities based on various factors including department and/or unit availability, applicant location preference, etc.

**What is the deadline to complete the application process?**
The deadline to complete both components of the application process is January 25th, 2020. Anything received after the deadline will not be considered therefore it is very important to send all required documents together.

**Is this a paid Internship?**
Yes. The pay rate is $15.00 an hour plus a $1.25 shift differential for every evening or night shift worked.

**What areas participate in the Internship?**
Due to the high-volume of applications received, University Hospitals asks that you indicate your top three specialty preferences. Some areas within the program are very popular and may have limited availability. We also ask that you select hospitals that you are willing to travel to. We strongly take your top three choice areas into consideration.

The following specialties are accepting applications:
  o Adult Acute Care (acute care, inpatient)
  o Adult Surgical Services (Operating Room)
  o Emergency Services
  o Pediatrics
  o Mother Infant (OB)
  o Oncology
  o Critical Care
  o Adult Behavioral Health
  o Homecare

The following UH Entities will be participating:
  o UH Ahuja Medical Center
  o UH Bedford Medical Center
  o UH Cleveland Medical Center
  o MacDonald Women’s Hospital
  o UH Rainbow, Babies, & Children
  o Seidman Cancer Center
  o UH Conneaut Medical Center
  o UH Geauga Medical Center
  o UH Geneva Medical Center
Application Questions

**Besides completing the online application, what else will I need to do?**

Once your expression of interest is submitted on the UH career site, you will need to submit your Comprehensive Nurse Internship Application electronically through e-mail, which will include:

- An updated **resume** including your completed clinical rotation information.
- A **Letter of Clinical Recommendation** from one Clinical Instructor (use form found in application packet).
- Personal Statement answering the following
  - Your understanding of the RN role
  - Qualities of a good nurse
  - What you hope to derive from the internship
- **Copy of current AHA BLS card** (front and back to validate expiration date) or e-card number.
- **Official/Unofficial Grade Transcript** validating your cumulative GPA through Fall 2019 semester/grading period.

**Will I interview wherever I want to participate?**

In-person interviews with nurse managers will be coordinated by the recruiter. The recruiter will conduct an over-the-phone interview screen. Your expressions of interest will be discussed at that time. You will then be set up to interview based on availability.

**When will selections be made?**

Offers will be extended February 2020 thru March 2020.

Program Questions

**When will I receive my schedule for the unit I am attending for the Nurse Internship Program?**

You will not receive your full schedule for the entire 10 weeks before you start. We ask for your flexibility in this matter. You may want to reconsider your acceptance into the program if vacations, other work commitments, etc. may be a concern as the schedule will be determined through the weeks of the program. You will be paired with a nurse preceptor on the unit of where you are attending and inherit that preceptor’s schedule.

**What is the schedule like?**

You will be paired up with an RN Preceptor and be put on the same working schedule as that individual. This will include day/evening/night shifts as well as weekdays/weekends/holidays. The first week is full time day-shift to accommodate orientation.

**Will there be time available for vacations?**

The nurse internship program is a full-time temporary learning experience. To gain the best knowledge and exposure, it is required that you fulfill the required hours (36-40) a week to be considered for the program.
What skills will I be able to perform during the Nurse Internship program?
The Nurse Intern practices under the direct supervision of the preceptor and follows the registered nurses’ scope of practice. Nurse Interns:
1. Insert angiocaths, Foleys, NGs, and fecal management systems
2. Perform wound care, sterile dressing changes, and point of care testing (POCT)
3. Cannot perform certain competenced activities such as: IABP, Impella, CRRT, Defibrillation, VADs, EVDs, etc.
4. Perform the verification for transfusion process with the preceptor but they cannot be the first or second signature on the form prior to administration. The student can perform all VS associated with blood administration
5. Cannot administer chemotherapy